

**Park Point Small Area Plan  
Plan Committee Meeting  
May 15, 2013 - 5:00 p.m.  
Lafayette Community Recreation Club**

**Participants**

Keith Hamre, City of Duluth Planning  
John Kelley, City of Duluth Planning  
Dawn Buck, Resident  
Sharla Gardner, City Councilor  
Heather Rand, Planning Commission Representative  
Dick Gould, Resident  
Jan Karon, Resident  
Deb Kellner, Resident  
Sally Raushenfels, Resident  
Phil Rolle, Resident  
Thomas Beery, Parks and Recreation Commission

**Guests**

Gerald Hadland Tom Lyle  
Mike Medlin P. Sherman  
Burke Edgerton H. Watts  
Gerald Hadland Dave Pouline  
Danae Dorr Dave Wade  
Neil Dorr C. Roseen  
John Cooper D. Renner  
Pat Cooper S. Ault  
Peter VanDike N. Olson  
Chuck Tolo  
Susan Schmidt

**1. Call to Order**

Hamre called the meeting to order and recognized the meeting attendees.

**2. Plan Committee Q & A Updates**

Kelley stated that he spoke with Minnesota Power regarding the burying of overhead electrical lines and other utilities along Minnesota Avenue. Kelley explained that while it is a good idea to consider burying the utilities the cost would be significant.

**3. Street End Inventory**

Beery stated that the Park and Recreation Commission would like to establish criteria to evaluate the street ends. Beery met with Parks and Recreation staff and discussed having a consistent plan for access and appropriate block intervals. The concept is to have main access points with improvements. Beery stated that the access points would be ranked by their specifications. A Tier 1 access point would have restrooms, parking and waste receptacles with an improved and signed access point that would be promoted on a map. A Tier 2 access point would be a signed trail with some type of improvement like gravel. The access would have trees and shrubs along the trails edge to screen adjacent properties. Tier 3 access would be unimproved access points on existing street ends. Gould discussed the need for park rangers to enforce rules and regulations. Beery stated that each street end would have to be reviewed and environmental concerns such as dunes and erosion issues would have to be considered.

Raushenfels stated that trash and noise are current issues with existing access points and if new ones are created it will be more of a problem. Committee members discussed the need for enforcement of rules and regulations for the public access points and park areas. Karon suggested the enforcement timeframe could be consistent with the on street parking requirements from May 15<sup>th</sup> to September 15<sup>th</sup>. Consensus of the committee was to support the criteria for public access on street ends with enforcement of rules and regulations and to forward the recommendation onto the Parks and Recreation Commission for their consideration.

#### **4. Transportation Study Timeline**

Hamre stated that a transportation study will be completed by a yet to be determined consultant. The plan is expected to take 4-6 weeks to complete. The study will look at motorized and non-motorized transportation. Rolle asked about having the UMD Civil Engineering Class to be involved with the transportation plan. Hamre stated he would contact Rolle to discuss this option.

#### **5. Plan Time Line and Summer Meeting Schedule**

Hamre asked the committee about upcoming meeting dates. Committee members would like to meet on Wednesday June 19<sup>th</sup>, 2013 at 5pm. The committee will not meet during July and would meet in August to review the transportation plan findings. Following the committing meeting a public meeting could be scheduled for September or October. Hamre also stated that he will provide a list of tax forfeited properties to the committee to review along with the land use recommendations.

#### **4. Plan Committee Meeting and Public Meeting Schedule**

- Next Plan Committee meeting to be on Wednesday June 19, 2013.

***Being no further business, the meeting was adjourned with thanks to all for their participation. Notice of future meetings will be provided.***